

		<i>Moved CB, seconded AG carried</i>	
		STRATEGIC DISCUSSIONS	
4	Enrolment Zone	<p><u>To date:</u></p> <ul style="list-style-type: none"> To date criteria to assist in determining changes to the zone have been drafted BOT newsletter issued outlining criteria and feedback was requested Have also met and discussed with <ul style="list-style-type: none"> - Home and School Committee - Rangikura School - Paremata School - Staff - Parents who requested discussion Little feedback received-still confusion as to whether an Aotea School will be built Overall feedback is that generally comfortable with approach other than concerns about siblings of current students Discussed a table showing number of students within each year. Agreed that approach should be to try to balance arrival of students with leaving students. No useful data on those less than 5 years old has been received from MOE. <p><u>Next Steps</u></p> <ul style="list-style-type: none"> The BOT need to agree upon a zone that can be put forward for consultation <p>At 7.30pm the BOT moved into committee to determine the draft zone for informal consultation. Moved out of committee at 8.15 pm</p>	
		MONITORING	
6	Principals Report	<p><u>Roll</u></p> <ul style="list-style-type: none"> New classed opened (Rata 6) this week Roll now 453 with a new family with four children starting Monday 35 new entrants on books to come Predicting finish on 488 One more out of zone student to arrive Class numbers doing ok but there is no capacity at senior part of school Additional support being provided by teacher aides- this cost is being offset by roll size impact on Ops grant 1 March roll return provided in drop box for review <p><u>Staffing</u></p> <ul style="list-style-type: none"> One new entrant teacher has been advertised for starting in June 	


		<p><u>Attendance Report</u></p> <ul style="list-style-type: none"> • Tracking attendance more closely this year • Have noticed a lot of holidays have been taken during February and March • Number of children being taken out of school a number of times per year • Absences do have a correlation with achievement at school- some children in particular have trouble catching up • Aim is to reduce the number of times a child is taken away from school • The monitoring and advising of absences has varied over the years and attitude of parents contacted varies • Intention is to share information with the community show the numbers of students and the actual attendance rates • Will need to have conversations with some families • Noted that there is at times a fine line between staying at home and going to school when not completely well • To be reviewed again in term two when more data available <p><u>Strategic Overview</u></p> <ul style="list-style-type: none"> • The Strategic and Business Plan has been condensed into a concise document 	<p>MS to communicate on number of absences</p> <p>MS to provide fact sheet on when to keep children home</p>
7	Property Committee	<ul style="list-style-type: none"> • Minutes of Property Meeting included in dropbox • Special Needs Room <ul style="list-style-type: none"> - Aiming to start conversion of PE shed in April holidays • Driveway Lighting quote being requested • Pool filter all in • Totara upgrade <ul style="list-style-type: none"> -overall going well -date of completion is dependent on joinery being fitted -variations to contract tracking ok • Library garden seating in but requires a tidy up to make it more acceptable to school's needs • Kauri veranda is leaking and looking into options to get fixed • Traffic <ul style="list-style-type: none"> -P2 signage added and looking at possibility of extending area -had issues with cricketers so looking at restrictions from weekend use to reduce concerns of neighbours -Doing research into whether possibility of 	<p>MS to ask parent on interest in an Aotea</p>

		<p>Aotea bus restarting would be viable</p> <ul style="list-style-type: none"> • Been a door issue in Rimu- looking at how to improve and make safer 	bus
8	Health and Safety report	<ul style="list-style-type: none"> • Had one broken arm and one hand squashed • No other major issues • Gate bottoms have been repaired to avoid trip hazard • Entry gate needs to be checked 	MS to get caretaker to check entry gate
9	Finance	<ul style="list-style-type: none"> • No meeting held • Received draft 2017 accounts (in dropbox) end of last week- yet to be reviewed by Finance Committee. Looking at \$33K surplus due to increase in ASC. Size of surplus was a surprise and need to improve predictions 	
		STRATEGIC DISCUSSIONS continued	
10	Home and School Committee request to sell alcohol	<ul style="list-style-type: none"> • Home and School want permission to sell wine and craft beer as a fundraiser • Draft alcohol policy presented and discussed in full including: <ul style="list-style-type: none"> - ensuring it is clear that all supervisors of children cannot consume alcohol -no providing alcohol on premises while children at school -need for clarification when a staff member has children present in a social setting -impact of policy on the leavers dinner (Noted that general consensus was that parents' choice at the venue, not excluded) -No BYO allowed at school held functions -Mixed messages being given to children -hall users (no parties with alcohol allowed) • Discussed whether should allow alcohol to be sold as a fundraiser – overall consensus was that should not be allowed. • Also need to be advised that no alcohol can be used as a prize for any activity undertaken • BOT agreed to leave draft policy as is and put out for consultation 	<p>MS to advise H&S of decision not to sell alcohol as fundraiser</p> <p>MS to put out Alcohol policy for consultation</p>
		OTHER BUSINESS	
	Grant Resolution	<ul style="list-style-type: none"> • The BOT agreed to apply for a grant of \$5000 to assist in the purchase of outdoor benches <p><i>Motion:</i> <i>That the Board of Trustees agrees to apply to the Hutt Mana Charitable Trust for a grant of \$5000 to assist in the purchase of outdoor bench seating Moved: KWS , Seconded MR carried</i></p>	
13	Upcoming meetings	<ul style="list-style-type: none"> • Next meeting 4 April Wednesday 7pm 	

Meeting closed at	9.05pm
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BOT dates and Subcommittees

Term	BOT Dates WEDNESDAYS 7.00 pm	Property Sub Committee MONDAYS before BOT meeting	Finance Sub Committee THURSDAYS before BOT meeting	Policy Sub Committee AS REQUIRED	Health and Safety AS REQUIRED
1	4 April	TBA if necessary	29 March		
2	16 May	14 May	10 May		
2	13 June	11 June	7 June		
	NB no meeting due to fall of school holidays				
3	8 August	6 August	2 August		
3	12 September	10 September	6 September		
3	24 October	22 October	18 October		
4	14 November	12 November	8 November		
4	5 December (part 1)	3 December	29 November		
4	12 December (part2)				


04.04.18